



ASSOCIATION OF DOGS AND CATS HOMES

Charity No. 1180574

VAT Registration Number: 173 9662 70

Cost of Living Emergency Fund Grant Application Guidelines

Please Note

- Grants of up to £10,000 are available to help Animal Rescues cover activities directly affected by the Cost of Living Crisis.
- Applicants need to have been ADCH Full or Provisional members on the 17th November 2022.
- If we receive many more applications than we have funds to support, priority will in the first instance go to:
 - o Rescues whose turnover is below £1,000,000
 - o Rescues who have not yet received emergency funding from another organisation or fund.
- Please note – we will only be able to offer one grant to a registered Charity as logged with the Charity Commission. Therefore if you are a branch of a large National Organisation, with whom you share the registered Charity Number, please check with your Head Office first and ask for their commendation, before submitting your application.

Completing your Application

- Please ensure your CEO/Chair is aware of the application and is happy for you to submit the application
- Please make sure you provide full contact details for the person who will be responsible for this application. We may need to contact them for further information
- Please make sure you attach the three financial documents to your application. Without these we will not be able to process and consider your application. Those three documents are -
 - o SOFA – statement of Financial Activity
 - o Balance Sheet
 - o Bank Statement



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- Please make sure you answer each question fully but as succinctly as possible

- Funding is available to support activities related specifically to current crisis
*grants for food should be made through the Mars Pet Care Fund NOT this emergency fund
For example(only)
 - Utility Bills
 - Vets Bills
 - Day to day operational costs
 - On-going projects e.g. TNR
 - Capex site repairs & maintenance to allow operational activity to continue

- Please do not attach any other documents

- On receipt of a complete application you will receive an email notification – giving you a reference number which you must use in all correspondence

- Successful applicants will be paid via BACs directly to the nominated bank account

- Successful applicants will be required to submit a very short report – within three months of receiving the funding – showing the impact the grant has had on your rescue. Please can you include a case study of how animals/humans have been helped and some photos

- Please remember to retain a copy of your application – which on completion should be sent to grants@adch.org.uk along with the three financial documents

- Ensure those who are directly involved in carrying out the funded activity know exactly what they are being funded to do

If you need any assistance, please email grants@adch.org.uk